



Beckton & Royal Docks Children's Centre

Development Plan

2016-2017



Beckton & Royal Docks Children's Centre Development Plan

2016-2017

Contents

| Section | Page No |
|--|---------|
| 1. Children's Centre Development Process | 2 |
| 2. Key Priorities | 3 |
| 3. Key For Plan | 4 |
| 4. Priority Progress | |
| • Priority 1 - To establish our presence as lead centre for Beckton & Royal Docks Neighbourhood area | 5 |
| • Priority 2 - Priority Target groups | 7 |
| • Priority 3 - Adult education, training and employment | 9 |
| • Priority 4 - Evidence and impact of the centre and its services | 11 |
| • Priority 5 - Work towards recognised awards for the centre | 13 |
| • Priority 6 - Best Start in Life Advisory Board | 14 |
| 5. Evaluation | 16 |
| 6. Improvement Plan 2017-18 | 16 |

Children's Centre Development Process

Overview

This delivery plan has been written as part of the agreed SLA with Beckton & Royal Docks Children's Centre as the lead provider and LBN. The aim of this development plan is to improve the overall effectiveness and efficiency of the Children's Centre and thereby raising standards of achievement and outcomes. The development plan will support the centre to reach the priorities as outlined, progress can be tracked quarterly and supports the monitoring process of the centre. The development plan will be agreed with the relevant parties such as the Advisory Board and the Commissioners from London Borough of Newham. Priorities are set based on key outcomes required, (Ofsted, BSIL Outcomes, KPIs, CYPP), the needs of the centre and the wider neighbourhood area. This is the first year of delivery under the Newham Mayor's Best Start in Life model.

This Children's Centre development plan will consist of:

- **Focused priorities**

These are the specific initiatives and targets that have been identified for action over the course of the previous year and also objectives that the centre need to achieve. Each of the focused priorities has an individual action plan. The progress of each focus is tracked quarterly and where to find the evidence to support these have been included.

Our entire Children Centre's development is underpinned by the following which are linked to each priority:

- **Ofsted Inspection Framework**
- **The four themes from the Early Years Foundation Stage**
- **Best Start in Life Guarantee**
- **London Borough of Newham's Key Performance Indicators**
- **London Borough of Newham's Children and Young Peoples Plan 2015-2018**

These frameworks above are to ensure that the quality and the standards are consistently high for the Children's Centre and that we are meeting objectives to achieve a Good - Outstanding Ofsted rating.

The timeline for the plan is divided into 4 quarters throughout the year which coincides with the borough. These quarters are used to track progress towards each priorities success criteria, this helps to guide the centre with what tasks need to be done to completely meet each priority.

- **Quarter 1 1st April 2016 - 30th June 2016**
- **Quarter 2 1st July 2016 - 30th September 2016**
- **Quarter 3 1st October 2016 - 31st December 2016**
- **Quarter 4 1st January 2017 - 31st March 2017**

Progress is tracked through the agreed monitoring evidence which includes a series of quarterly performance reports & meetings with the staff, school leaders at all levels which are evaluated by the Children's Centre Manager, Head Teacher, Early Start Services and ultimately the Best Start in Life Advisory Board.

Priorities & progress towards achieving them are shared with staff via meetings and performance boards.

Key for plan

Ofsted framework and CC SEF links

CC SEF B1: Overall effectiveness

CC SEF B2: Access to services by users

CC SEF B3: The quality and impact of practice and services

CC SEF B4: The effectiveness of leadership, governance and management

EYFS Links

EYFS 1: A Unique Child

EYFS 2: Positive Relationships

EYFS 3: Enabling Environments

EYFS 4: Learning & Development

Children's and Young People Plan 2015-18

CYPP T1/P1: Improve Health and Emotional Wellbeing - Giving our children the best start in life

CYPP T1/P2: Improve Health and Emotional Wellbeing – Promoting healthy lifestyles

CYPP T1/P3: Improve Health and Emotional Wellbeing – Strengthening emotional resilience

CYPP T2/P1: Supporting Learning and Skills – Developing skills for work

CYPP T2/P2: Supporting Learning and Skills – Redesigning support for children and young people with special educational needs or disabilities

CYPP T2/P3: Supporting Learning and Skills – Improving early help in schools

CYPP T3/P1: Keeping Children Safe – Strengthening the triage service

CYPP T3/P2: Keeping Children Safe – Improving the multi-agency response to children at risk of harm

CYPP T3/P3: Keeping Children Safe – Supporting vulnerable groups of young people

(Please refer to the Children's and Young Peoples Plan for full breakdown on these priorities)

BSiL Key Outcomes

BKO1: Children are school ready by age 5

BKO2: Improvements in child & family health & life chances

BKO3: Improvements in parenting aspirations

(Please refer to the Best Start in Life Key Performance Indicators Outcomes for full breakdown)

BSiL Guarantee Measures

BGM1: 15 Hours of fee eligible childcare, with this increasing to 30 hours when the Government's proposals are rolled out

BGM2: Regular Stay & Play sessions each week in every Community Neighbourhood

BGM3: Programmes, workshops and sessions offering evidence-based advice and guidance to improve parenting capacity in each Neighbourhood.

BGM4: Regular employment advice sessions will be available in each Neighbourhood

BGM5: In each Neighbourhood, a range of family health and development sessions.

(Please refer to the Best Start in Life Key Performance Indicators Outcomes for full breakdown)

Key Priorities 2015-16

Establishing Priorities for Development

Priorities for development have been established from the requirements outlined by Ofsted, Children and Young Peoples plan, the Key Outcomes / Performance indicators as outlined by LBN. The following also play a part in the development of key priorities in the development plan.

- Parent Evaluation Forms
- Advisory Board
- Parent / Carer Feedback
- Performance Reports
- Childview Data

| | Priority | CC SEF links | EYFS links | CYPP links | BSiL Outcomes | BSiL Guarantee |
|-----------|---|---------------------|-------------------|----------------------------|----------------------|-----------------------|
| P1 | To establish our presence as lead centre for Beckton & Royal Docks Neighbourhood area | <i>B1, B2, B4</i> | <i>3, 4</i> | <i>T1/P1</i> | <i>1, 3</i> | <i>2, 3, 5</i> |
| P2 | Priority Target groups | <i>B2</i> | <i>1, 2</i> | <i>T1/P1, T1/P3, T3/P3</i> | <i>1, 2, 3</i> | <i>3</i> |
| P3 | Adult education, training and employment | <i>B1, B2</i> | | | <i>3</i> | <i>4</i> |
| P4 | Evidence and impact of the centre and its services | <i>B2, B4</i> | <i>3</i> | <i>T1/P1</i> | <i>1, 2, 3</i> | <i>3</i> |
| P5 | Work towards recognised awards for the centre | <i>B1, B3, B4</i> | | <i>T1/P1</i> | <i>1</i> | |
| P6 | Best Start in Life Advisory Board | <i>B4</i> | | | | |

Priority 1

To establish our presence as lead centre for Beckton & Royal Docks Neighbourhood area

| | | | | | |
|--|---|---|---|--|--|
| What will be different / better for the children and families | <ul style="list-style-type: none"> • Parents and carers will know of the different sites the centre will be operating from • Parents and carers will know of the range of different services available through BaRDCC | | | | |
| Relates To | B1, B2, EYFS2, | | | | |
| Task/ Activity | To be Actioned by | Quarterly Progress | | | |
| | | Q1 April-June | Q2 July-September | Q3 October-December | Q4 January-March |
| Launch Fun Days for the main CC site and then two further launch events. Relevant Councillors and LBN Representatives to be invited. | Whole Team | <p>1st April - Successful launch of the main BaRD site. 69 Children and 53 Adults were recorded on Childview, however 250 people attended as it was opened as a community event, during the Easter break, therefore children over 5 also attended. The Centre was re-opened by the Mayor.</p> <p>7th June – Bowling Green. 93 Children and 46 Adults were recorded on Childview but an overall 174 people attended.</p> <p>10th June – Pier Parade, 73 Children and 35 Adults were recorded on Childview but an overall 112 people attended.</p> | <p>Various summer events will take place in all 4 sites.</p> <p>CC – Water Play and Sports Day BG – ActivTots Olympic Day</p> <p>X3 Educational trips, Mudchute Farm, Queen Elizabeth Olympic Park and Greenwich Park</p> | <p>CC - X 2 End of Season Christmas Parties</p> <p>Contacts: Am: 28 Children, 29 Adults Pm: 24 Children, 29 Adults</p> <p>PP – x 1 End of Season Christmas Party</p> <p>Contacts: 22 Children, 14 Adults</p> | BG Services relocated this quarter to Winsor Primary School, launch event take place to celebrate the partnership. |
| To ensure a range of different activities are delivered across the 3 sites, that these are coordinated to ensure that there is no duplication in services. | Whole Team | A basic range of services were planned for this quarter. This gave the opportunity to see the need for services in the wider neighbourhood area and establish our presence and the bringing together of two teams as one. 11 different play and learning sessions delivered across the BaRD Area per week. | Services have been planned to take into consideration the other range of under 5's sessions across the area. Services increased this quarter to 13 per week with additional one off summer events such as Water Play, Sports Day and Educational Trips. Practitioners are now co-facilitating across all 3 sites. | Review of services to maximise numbers and sessions have increased to 15 per week. | All sessions continue the same in Qtr 4. |
| Publicity – Quarterly booklets produced. Order a | CCM / EYA | Booklets circulated to across the neighbourhood area. | New website now live, social media also all set up for the CC. | Website and Social Media now updated daily. | All publicity activities continue. |

| | | | | | |
|--|--|---|---|--|---|
| roll up banner. New Letterheads and Compliment Slips | | New roll up banner, letterheads, compliment slips delivered. | CC now on Facebook and Twitter – all links to the website too. | | |
| General Outreach | All EYPs | EYPS attended Healthier You community event to promote the centre. | Outreach to continue, this quarter the centre will participate in the Newham Mayors Town Show. Promotions stall for EWPS Summer fete. Promotion stall Winsor Primary Parents Evening | Co-facilitation continues. Baby session in Pier Parade particularly low in numbers, outreach calls were made. Baby leaflet to be created this quarter to mail out to identified families. | All EYPS now have different areas to outreach within the BaRD Neighbourhood. These include all schools, PVI's, community centres, GP surgeries, health centres and other places where parents may frequent and door to door. Mailout of the Baby leaflets took place – 03/01/17. |
| Any Challenges Arisen | | Recruitment and long term sickness absence | Uptake was low for some services due to families being away for most of the summer holidays. The centre now also incorporates a 2 week summer closedown period at the end of the summer holiday period. | Uptake at PP for the Baby Sessions are low. During outreach activity and talking to local parents it appears that not everyone is aware of the services available - therefore increased outreach activity necessary. | |
| Next Steps | | Continue to support the transition and ensure the community is aware of our new name. | To focus on outreach to promote service further. | Mailout to parents of babies within the PP area. Increased outreach activity. | Review of all services and session take up to support with delivery for 2017-18 delivery cycle. |
| Evidence | | | | | |
| Where can this evidence be found | Q1 | Q2 | Q3 | Q4 | |
| | <ul style="list-style-type: none"> • Childview data • Press release • Outreach log • Publicity | <ul style="list-style-type: none"> • Outreach log • Publicity • Childview data | <ul style="list-style-type: none"> • Publicity • Baby Publicity • Childview data | <ul style="list-style-type: none"> • Outreach Log • Childview data | |

Priority 2
Priority Target groups

| What will be different / better for the children and families | <ul style="list-style-type: none"> • Target groups will have access to support and children’s centre services • Target groups will be given chances to improve outcomes for themselves and their families | | | | |
|--|---|--|--|---|---|
| Relates To | B2, EYFS1,2, CYPP T1/P1, CYPP T1/P3, CYPP T3/P3, BKO1, BKO2, BKO3, BGM3 | | | | |
| Task/ Activity | To be Actioned by | Quarterly Progress | | | |
| | | Q1 April-June | Q2 July-September | Q3 October-December | Q4 January-March |
| Identify target groups in the neighbourhood area | CCM | FSW is in the process with making relevant links to set up a single parents group, looking at the “Gingerbread” model for delivery. FE2’s – EEP follows up those on list provided by borough who have not accessed their entitlement. | FE2 work continues, this quarter. Based on data received from the borough, take up for the Summer term within the BaRD Area was 97, we had 189 children eligible, however the number of spaces taken within BaRD could be from any child across Newham. From our EEP data, we know that contact was made for 93% of those on our eligibility list. | FE2 work continues, this quarter. Based on data received from the borough, take up for the Summer term within the BaRD Area was 105, we had 195 children eligible, however the number of spaces taken within BaRD could be from any child across Newham. From our EEP data, we know that contact was made for 30% of those on our eligibility list. | FE2 work continues, this quarter. Target groups identified by the borough: FE2, CP/CIN, SEND, Male Carers, Unemployed, Teenage Parents, Single Parent / Carer, P/C with Additional Needs |
| Delivery of sessions to support the target groups | CCM | FE2’s – 3 x FE2 Surgeries were delivered across the neighbourhood area for those who received the “Yes” letter but have yet to access their entitlement. | FE2’s – 11 x FE2 Surgeries were delivered across the neighbourhood area this quarter. FSW deliver drop ins within sessions to promote her service. | FE2’s – 8 x FE2 Surgeries were delivered across the neighbourhood area this quarter. With 8 contacts made via surgery. FSW has dropped into a range of sessions within the BaRD Area to identify families requiring support. This has resulted in two self-referrals. | Workplace Engagement Advisor now in place. This quarter they attended a launch event. |
| Bookstart Corner - Aimed at families with children aged 12-24 months, promoting confidence in reading. | Whole Team | Currently two EYP’s assigned to this. Whole team to promote and refer. None completed this quarter. | Two Early Years Practitioners have been allocated this as a responsibility to deliver. Target is to deliver 4 each per quarter. 1 delivered this quarter. | 1 delivered this quarter. | None this quarter. |
| Any Challenges Arisen | | New way of working for all, staff getting to know each other, the wider area and parents. Borough has yet to set target groups to focus on. Single parent group did not | Target Groups not yet set by the borough. Working party to be set up, BaRD CC to participate on this. | Difficulty contacting eligible parents on the lists. Working Party took place this quarter – 15/12/16 – AHT on this party. | |

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| | happen due to the identified parent not fully supporting the objectives of the group. | | | |
| Next Steps | To follow up with the borough on the key Target Groups. | To follow up with the borough on the key Target Groups. | Practitioners to promote Bookstart Corner more actively. | Practitioners to promote Bookstart Corner more actively and identify parents – link up with EEP to identify from the FE2 list. For this Priority to be carried over to the next delivery year. |
| Evidence | | | | |
| Where can this evidence be found | Q1 | Q2 | Q3 | Q4 |
| | <ul style="list-style-type: none"> • Outreach Log • Childview • LBN Data • EEP Report | <ul style="list-style-type: none"> • Outreach Log • Childview • LBN Data • EEP Report | <ul style="list-style-type: none"> • Outreach Log • Childview • LBN Data • EEP Report | <ul style="list-style-type: none"> • Outreach Log • Childview • LBN Data • EEP Report |

Priority 3

Adult Education, Training & Employment

| What will be different / better for the children and families | <ul style="list-style-type: none"> • Parents are supported into employment / training • Parents achieve economic wellbeing, improve their outcomes and therefore those of their children | | | | |
|--|--|---|---|---|--|
| Relates To | B1, B2, BKO3, BGM4 | | | | |
| Task/ Activity | To be Actioned by | Quarterly Progress | | | |
| | | Q1 April-June | Q2 July-September | Q3 October-December | Q4 January-March |
| Regular employment advice sessions to be held at the centre | CCM | None held this quarter due to changes and previous Workplace advisor no longer being in post. | None held this quarter due to changes and previous Workplace advisor no longer being in post. Parents are sign posted to Workplace / JCP. | Non held this quarter. Contact has been provided by LBN for JCP, however centre has struggled to engage with advisor. | Workplace attended event held by centre, no parents who attended event were ready to return to employment. |
| To signpost parents / carers to Workplace / JCP | Whole Team | Families are signposted to JCP/Workplace for employment support, however this is not tracked. | Families are signposted to JCP/Workplace for employment support, however this is not tracked. | Families are signposted to JCP/Workplace for employment support, however this is not tracked. | Families can be referred to Workplace and will be tracked via borough data. |
| Accredited adult learning classes to be held regularly | CCM | Family learning booked through Bopinder Samra from Family Learning but no sessions allocated. | To review this after the delivery of the English Classes starting September. | To review this after the delivery of the English Classes starting September. | Links with Newtec have been made, they can provide accredited ESOL classes that maybe funded. Explore next delivery year. |
| Delivery of "Conversation Club" to support parents of EAL | CCM / FSW | Not delivered. | English Classes booked via Family Learning to run until end of Autumn term. | English Classes continue. Currently holding a waiting list of 15. | English Classes continue. Currently holding a waiting list of 15. |
| Continued promotion of the parent volunteer programme | Whole Team | All CC parent volunteers have now been transferred over to the Early Start Volunteering Programme as commissioned by Early Start. | New volunteer started 23/09 for Pier Parade. CC volunteer attends 2 sessions a week. | PP – Volunteer continues x1 session per week. CC – Volunteer continues x 2 sessions per week. | PP – Volunteer continues x1 session per week. CC – Volunteer continues x 2 sessions per week. New CC volunteer to start 30/01/17 |
| Any Challenges Arisen | | Difficulty engaging with the Family Learning team and JCP contact. | Difficulty engaging with JCP contact. | Difficulty engaging with JCP contact. | |
| Next Steps | | | To find a more effective way of working in partnership with JCP. | To completed referral forms to Workplace in order to track parents. | To completed referral forms to Workplace in order to track parents. As this Priority has not |

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|---|--|--|--|--|
| | | | Identify new contact for JCP. | been fully met, this will be carried forward to the next delivery year. |
| Evidence | | | | |
| Where can this evidence be found | Q1 | Q2 | Q3 | Q4 |
| | <ul style="list-style-type: none"> • Publicity • Childview | <ul style="list-style-type: none"> • Publicity • Childview | <ul style="list-style-type: none"> • Publicity • Childview • Referrals to Workplace | <ul style="list-style-type: none"> • Publicity • Childview • Case Studies • Referrals to Workplace |

Priority 4

Evidence and impact of the centre and its services

| What will be different / better for the children and families | <ul style="list-style-type: none"> • Services are purposeful with clearly identified outcomes and goals • Parents / Carers and Children will benefit from key learning outcomes • Parents / Carers and Children will have ideas for home learning | | | | |
|--|--|--|---|---|--|
| Relates To | B3, B4, EYFS 3, CYPP T1/P1, BKO1, BKO2, BKO3, BGM3 | | | | |
| Task/ Activity | To be Actioned by | Quarterly Progress | | | |
| | | Q1 April-June | Q2 July-September | Q3 October-December | Q4 January-March |
| Planning and evaluation of sessions using the new Early Start tool | Whole Team | All sessions are planned on the ES planning form. All staff refers to the Outcomes Identifications. | This continues this quarter | This continues this quarter | This continues this quarter and staff all have identified sessions they are leading on. |
| Quarterly postcard evaluations for all services | Whole Team | Completed this quarter, 39% of unique attendees completed a postcard evaluation this quarter. The target is 25% to provide a dip sampling of the outcomes from the users. | Completed this quarter, 30% of unique attendees completed a postcard evaluation this quarter. The target is 25% to provide a dip sampling of the outcomes from the users. | Completed this quarter, 21% of unique attendees completed a postcard evaluation this quarter. 4% lower than the target. Our data shows that though we had a higher number of contacts, we had a lower number of unique users. | Awaiting Data |
| Quality Assurance observations to be carried out on all staff. | CCM / SP | 17/06/16 - Joint QA took place for Stay & Play @ PP, this was given a "Good" rating | 26/09/16 - Stay & Play @ BaRD CC took place resulting in "Requires Improvement" 05/12/16 - QA - Stay & Play @ BG took place resulting in "Good" | 05/12/16 – Stay & Play @ BG took place resulting in "Good" 29/11/16 – Stay & Play @ PP took place resulting in "Good" | 21/03/17 – Stay & Play @ PP took place resulting in "Good". 31/03/17 – Messy Play @ PP took place resulting in "Inadequate" ES delivered session – SP supporting and mentoring EYP. |
| Quarterly "Performance Boards" for staff | Whole Team | Not delivered this quarter due to establishing the new way of working and the Early Start Tool. CCM completed the Outcome report for the Play & Learning Sessions. Reports completed by ES Lead and CCM. | Reports completed by ES Lead and CCM. CCM Presented at Performance Board. FSW's completed and presented for FSW work. EEP completed and presented for EEP work. | EYPS to write Qtr 3 Report and present. FSW to write and present. EEP to write and present. | EYPS to write Qtr 4 Report and present. FSW to write and present. EEP to write and present. |
| Family Support impact | SFSW/ FSW's | Performance report completed with the SFSW. | As above | As above | As above |

| | | | | |
|---|--|--|--|--|
| Any Challenges Arisen | | Sessions are not always consistent. | Sessions are not always consistent. | Sessions are not always consistent. |
| Next Steps | Increase the number of unique users completing an evaluation postcard. | A bank of "Tip Sheets" to be developed by the EYP team to support planning and promote home learning further. EYPS to refer to the prompt sheet for session delivery. | Tip Sheets created for majority of sessions. EYPS need to ensure consistency across all sessions. Practitioners need to ensure that planning is amended for specific sites, refer to prompt sheet. | Senior staff to coach and role model. |
| Evidence | | | | |
| Where can this evidence be found | Q1 | Q2 | Q3 | Q4 |
| | <ul style="list-style-type: none"> • Planning & Evaluations • Play & Learning Outcomes Report • FSW Outcomes Report | <ul style="list-style-type: none"> • Planning & Evaluations • Play & Learning Outcomes Report • FSW Outcomes Report • EEP Report | <ul style="list-style-type: none"> • Planning & Evaluations • Play & Learning Outcomes Report • FSW Outcomes Report • EEP Report | <ul style="list-style-type: none"> • Planning & Evaluations • Play & Learning Outcomes Report • FSW Outcomes Report • EEP Report |

Priority 5

Work towards recognised awards for the centre

| | | | | | |
|--|--|---|--|--|---|
| What will be different / better for the children and families | <ul style="list-style-type: none"> Parents / Carers and Children will have confidence that the centre is delivered to a consistently high quality Parents / Carers and Children will have confidence that the centre promotes the CPD of the provision | | | | |
| Relates To | B1, B3, B4, CYPP T1/P1, BKO1 | | | | |
| Task/ Activity | To be Actioned by | Quarterly Progress | | | |
| | | Q1 April-June | Q2 July-September | Q3 October-December | Q4 January-March |
| Equalities Award | Whole Team | Centre signed up to Equalities award | CCM, AHT, EEP and EYP DL met to complete first unit. Each given as section to complete. | All units have been shared with all BaRD staff to ensure that it is a whole team approach. HTB Training Completed by staff. | Deadline for completion set for 30/03/17. CCM aiming for assessment by end of academic year. |
| Families First Quality Award | Whole Team | Put on hold until the centre receives Equalities Award due to cost | Put on hold until the centre receives Equalities Award due to cost | Put on hold until the centre receives Equalities Award due to cost | Put on hold until the centre receives Equalities Award due to cost |
| Healthy Eating Award | Whole Team | Still waiting for Early Start Nutrition team to finalise offer | Staff are being trained up in the Health and Nutrition courses on offer. | Signed up to complete the Bronze Level of the Wellbeing & Nutrition award. | CCM and NS (EYP) to work on this together to achieve Bronze. Plan to submit this by 14/04. |
| Any Challenges Arisen | | | Ensure all staff are trained appropriately order to meet the Equalities award. | | |
| Next Steps | | | Staff will be undertaking Homophobic, Transphobic & Biphobic Training, and Equality & Diversity Training. | Staff to complete Equality & Diversity Training. | Submit Equalities and Wellbeing & Nutrition Award Paperwork Award. As this priority is still ongoing this will be carried forward to the next delivery year. |
| Evidence | | | | | |
| Where can this evidence be found | Q1 | Q2 | Q3 | Q4 | |
| | <ul style="list-style-type: none"> Equalities online account | <ul style="list-style-type: none"> Equalities online account Certificates | <ul style="list-style-type: none"> Equalities online account Certificates Wellbeing & Nutrition Award Paperwork | <ul style="list-style-type: none"> Equalities online account Wellbeing & Nutrition Award Paperwork | |

Priority 6

Contributing towards the development of the Best Start in Life Advisory Board

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|---|--|--|---|---|--|
| What will be different / better for the children and families | <ul style="list-style-type: none"> • Integrated working with other professionals to ensure that we are all working towards the same outcomes for families • The centre will be continually challenged to ensure the delivery of an effective children's centre | | | | |
| Relates To | B4 | | | | |
| Task/ Activity | To be Actioned by | Quarterly Progress | | | |
| | | Q1 April-June | Q2 July-September | Q3 October-December | Q4 January-March |
| Establish an Advisory Board for the neighbourhood area | AH /CCM | Advisory Board on the old model continued this quarter. | Advisory Board on the old model continued this quarter. | New Advisory Board meetings established this quarter. | Advisory Board meeting took place this quarter with all stakeholder representation. |
| Advisory Board to report back to the BSiL Advisory Board | HT/AH | Via School Governors and AHT | Via School Governors and AHT | Via AHT and HT. | Via the AHT and HT |
| Advisory Board to link into all aspects of the planning and delivery of the Children's Centre | HT/CCM | Advisory Board on the old model continued this quarter. | Advisory Board on the old model continued this quarter. | New Advisory Board meetings established this quarter with representations from majority of stakeholder. Development plan and data is scrutinised. | Meeting delivered with update on centre delivery plan and data. |
| Any Challenges Arisen | | No clear guidelines were set by LBN | | Parent representative no longer wishes to participate as children have moved onto school age. | Now have a childminder as part of the Advisory Board to represent parents / carers. |
| Next Steps | | Look at establishing new Advisory Board for BSiL programme. | Sign up members for new BSiL Advisory Board commencing October. | To identify new parent representatives for the board. | For the board to continually provide challenge to the centre for continuous development. |
| Evidence | | | | | |
| Where can this evidence be found | Q1 | Q2 | Q3 | Q4 | |
| | <ul style="list-style-type: none"> • Advisory Board Minutes | <ul style="list-style-type: none"> • Advisory Board Minutes | <ul style="list-style-type: none"> • Advisory Board Minutes • Advisory Board Membership | <ul style="list-style-type: none"> • Advisory Board Minutes • Advisory Board Membership | |

| KEY | | |
|----------------|------------------------------|---|
| Initial | Role | Name |
| CCM | Children's Centre Manager | Leena Choi |
| EYA | Early Years Administrator | Kerry Doody (June Onwards) |
| CR | Centre Receptionist / Admin | Sarah-Jane Spencer |
| SP | Senior Practitioner | Carly Mullen (Until November 16), Krystle Banton (December 16 – February 17), Nadia Walker (From 27 Feb 17 onwards) |
| SFSW | Senior Family Support Worker | Roweida Adam |
| FSW | Family Support Worker | Shelley Clarke (Until September), Jade Dyal (May-July) Tamzida Pasha (From July), Carly Mullen (From November) |
| EEP | Early Education Practitioner | Emily Whalan (From June onwards) |
| EYP | Early Years Practitioner | Emily Whalan (Until June 17), Kenny Showunmi, Nuray Shoukri (From June 17 onwards), Noohi Khan, Deloris Lewis |
| HT | Head Teacher | Sue Ferguson |
| AHT | Assistant Head | Peter Hilton |

Evaluation / Summary of Year

Positives

- Positive start to the Best Start in Life delivery and the presence of BaRD CC is well established within the community. Bringing two teams together to deliver BSIL services, the year started with two weeks of team building and planning. Though there have been various changes in staffing, the team have remained resilient and worked together to ensure a range of high quality services are delivered across the neighbourhood area. Over the year we have had 4 very positive launches where councillors and press have been involved.
- Establishment of the new partnership with Winsor Primary School, working together to support families in the community.
- Planning and evaluation process has demonstrated overall positive impact of the BaRD CC services across the area. (Refer to Outcome Reports)
- The BaRD Team have worked well together in order to achieve the Equalities Award.
- The establishment of the new Children's Centre Advisory Board, key stakeholders are now represented, providing the centre with challenge. AHT / HT and Local Authority Commissioner feedback to BSIL Board and vice versa.
- CCM / AHT have been involved in relevant "Working Groups" to shape practice / future of BSIL offer, such as Data and SEF working groups.

Challenges

- Data – LA currently still reviewing the data, how this will be presented and what will be included.
- Employment Advice - named contact from JCP has been difficult to engage with, however LA has made developments with Workplace and they are keen to be present at CC's, they have already attended WPS launch event and have also committed to further events at the centre.

Improvement Plan 2017-18

- To continue with the development of Data priority working with LA. To continually develop the way data is presented to show the impact of BaRD in the most positive way as possible.
- To continue with the Adult Education, Training & Employment priority for delivery cycle 2017-18.
- To introduce tracking of Target Groups / Children into the services to further provide evidence of BaRD CC services.
- To complete the Healthy Children's Centre Award.
- To sign up to achieving the Families First Award.
- To continue to be represented in any "Working Groups" in order to support making a difference / sharing good practice for the BSIL.
- To develop the partnership with Winsor Primary School.